

**VESTRY MEETING**  
**February, 18, 2025**  
**St. John's Episcopal Church – Midland, MI**

**Members In Attendance:** John Adams, Deb Blackhurst, Angela Garcia, Doug Germain, Eric Heglin, Sue Rye, Fred Schuster, Ann Wright

**Members Absent:** Gail Hoffman **Guests:** Lowell Youngquist

Meeting called to order at 6:30 pm.

Growth & Learning

Due to the cancellation of the Vestry Retreat, Reverend Alissa will discuss “Vestry Rules of Life” for the next two meetings. February 18’s topic was what it means to be a faithful and healthy Vestry. The Vestry was asked to think about times when we were part of a strong and healthy leadership team. The Vestry is to reflect on commitment to one another, commitment to our work and commitment to our calling. Reverend Alissa led an invocation prayer, and then requested additional prayers from Vestry members.

Business

- Deb Blackhurst moves to elect Angela Garcia as Co-Warden, Fred Schuster as Co-Warden, Eric Heglin as Clerk, and Lowell Youngquist as Treasurer for 2025; seconded by Eric Heglin: passed.
- Approval of Agenda: Motion to approve by Angela Garcia; seconded by Doug Germain: passed.
- Consent Agenda: Without objection, declared approved.
- Approval of Minutes for December meeting: Motion to approve by Sue Rye; seconded by Angela Garcia; passed.

Discussion Agenda

- SJEC Treasurer’s Report:

**Cash on hand as of Feb 18, 2025:** Horizon Bank = \$186,000 before BNY \$57,000 monthly endowment deposit in mid-February 2025 with a target to keep a minimum of \$100,000 at Horizon.  
\$35,000 Organ Fund and \$25,000 Reserve Fund = \$60,000  
Correct 2023 W2 withholding taxes and FICA = \$40,000  
BNY Mellon Savings = \$112,000

**Jan/YTD 2025 Financials** (Revenue = \$75,000 vs. 93,000 (budget) and Expenses = \$98,000 vs. \$86,000 (budget)

Revenue = Member Revenue = \$17,000 vs. \$21,000 (budget) + Endowments = \$57,000 vs. \$70,000 (budget) + Other = \$400 vs. \$1,900 (budget)

Pledges \$4,000 below budget.

Endowment \$13,000 underspent – No Endowment Grants & Williams Flooring \$10,000 from checking.

- February’s Second Sunday Sharing (SSS) was “Dismantling Racism”. Angela Garcia was the facilitator and reported that it was a very positive meeting. Several people were interested in forming regular meetings, sharing experiences, recommending books, etc. The Vestry is setting up topics for the rest of the year. The March 9 SSS topic is for SAMS Pantry.
- Sunday Weather Cancellations: After discussions, it was determined that future cancellations due to dangerous weather conditions will go through the Vestry Wardens and Reverend Alissa.
- 2024 Parochial Report: The annual report for 2024 should be ready to be approved at the March 18, 2025 meeting.

- Rector's Report: Due to illness, etc., people have had to substitute for office personnel. Staff support needs to be addressed by the Vestry and/or the Wardens. Reverend Alissa is preparing a devotional for Lent, will be attending bay area clergy meetings, will be possibly be a member of the secretariat during the general convention (lasting ten days) in 2027, and is working with a couple that is interested in joining St. John's.
- Vestry Liaison Assignments: Reports for committee meetings need to be sent to the consent agenda folder on the Google drive. The liaison assignments are also on the Google drive.

#### Action Agenda

- Angela Garcia moves to form a Budget Committee; seconded by Doug Germain; passed.

#### Review of Action Items

- Follow up on Second Sunday Sharing evaluations: Sue Rye, Paul Tolly – done
- Inform the B&G committee more specific details about the pavers and future projects: Deb Blackhurst – done
- Report the 2025 budget to Colleen and the parish: Eric Carlson – done
- Communicate the draft Memo of Understanding to the preschool: Alissa Anderson – done

#### Summary of New Action Items

- Inform Eric Carlson about the formation of the Budget Committee: – John Adams
- Reflect about what feels life giving in our meetings and bring it to the next meeting – Vestry
- Signing up for Second Sunday Sharing and collection counting: – Vestry

Closing prayer. Motion to adjourn by Angela Garcia; seconded by Eric Heglin; passed. Meeting adjourned at 8:46 PM.